



VINYLLINE SINGLE SLIDER OPERATING INSTRUCTIONS

1. To begin, unlock the window. When the locks are pointing down, they are in the locked position. Simply flip them up to unlock.



LOCKED



UNLOCKED

2. Slide the operating panel of the window 3-4 inches before attempting to lift it out.



3. Firmly **grasp** both sides of the front sash.



4. **Lift** straight up. You should feel and see the top of the sash go up into the frame pocket.



5. **Pull** or tilt the bottom part of the sash towards you. This will allow the release from the frame. Once the bottom of the sash is out of the frame, simply lower it out of the opening. Carefully set the sash down.



6. After cleaning, put the removed panel back in. Stick the top of the sash all the way in the front track and raise straight up as deep as it can go. This should allow the bottom to clear the sill and go back into the frame smoothly.
7. Close the window by pushing the sash back into its side frame pockets and lock it.

To clean the exterior of the stationary glass pane, open the sash all the way or clean prior to replacing the sash that was removed in step 5. To clean from the interior, you must remove the screen and stick your arm out of the window. (see: how to remove your screen)



USING YOUR VENT LATCH:

Vent latches allow your window to open a couple of inches to allow for air flow while deterring outside intruders or keeping small children safe inside. They are located on the top part of your window above the tilt latches.



To open:

use a fingernail under the bottom and pull it out to the open position.

To close:

push it back into the closed position with your finger.

HOW TO REMOVE YOUR SCREEN:

Your screen is equipped with springs on the sides. To remove your screen; pull on the side rail's finger hold to compress the side springs. This allows you to pull the side rail towards you allowing the rest of the screen to follow.



To

replace your screen; line up the side springs with the side of the stationary sash panel. Push on the side of the screen to compress the springs and pop the screen rail back into the screen track.